

FILED
JUL 10 2012
CITY CLERK

SPECIAL ORDINANCE NO. 26, 2012

AN ORDINANCE SETTING THE SALARIES AND ESTABLISHING CERTAIN BENEFITS FOR THE CEMETERY DEPARTMENT FOR THE CITY OF TERRE HAUTE, INDIANA, FOR 2013, TO TAKE EFFECT ON JANUARY 1, 2013.

BE IT ORDAINED BY THE COMMON COUNCIL of the City of Terre Haute, Indiana:

SECTION 1. Commencing January 1, 2013, the following salary schedule shall be in full force and effect for the Cemetery Department of the City of Terre Haute as follows:

Regular Employees	\$14.90 per hour
Temporary or Probationary Employees & Summer Help	\$10.63 per hour

SECTION 2. Commencing January 1, 2013, the City of Terre Haute will provide to each full time, permanent, Cemetery employee whose salary is established, and their immediate family, by this ordinance health and hospitalization insurance coverage through December 31, 2013. The City will pay one hundred percent (100%) of the actual monthly premium.

SECTION 3. Commencing January 1, 2013, the City of Terre Haute will provide to each full time, permanent employee whose salary is established by this ordinance dental insurance coverage through December 31, 2013. The City will pay Seventy Percent (70%) of the actual monthly premiums.

The payment of the sums contemplated herein to be paid by the employee shall be by means of payroll deduction, through the Office of the City Controller of the City of Terre Haute, as insurance premiums are presently deducted in such office.

SECTION 4. The salaries of the employees of the Cemetery Department shall be fixed on an hourly basis but the salaries shall be paid bi-weekly in a manner determined by the agreement between City Administration, Civil City of Terre Haute, Indiana Cemetery Workers, and Laborers' International Union of North America, Local #204.

SECTION 5.

(A) VACATION PAY

Employees of the Cemetery Department shall receive paid vacation as follows:

- (a) Employees having one (1) year seniority, but less than two (2) years seniority shall receive one (1) week vacation with forty (40) hours pay at the regular rate of pay.
- (b) Employees having two (2) years seniority, but less than nine (9) years seniority shall receive two (2) weeks vacation with eighty (80) hours

pay at the regular rate of pay.

- (c) Employees having nine (9) years seniority, but less than fourteen (14) years seniority shall receive three (3) weeks vacation with one hundred and twenty (120) hours pay at the regular rate of pay.
- (d) Employees having fourteen (14) years seniority, but less than twenty (20) years seniority shall receive four (4) weeks vacation with one hundred sixty (160) hours pay at the regular rate of pay.
- (e) Employees having twenty (20) years or more seniority shall receive five (5) weeks vacation with two hundred (200) hours pay at the regular rate of pay. This applies only to employees with seniority dates prior to January 1, 1982.

(B) PERSONAL DAYS

Cemetery employees, covered by this ordinance, shall be paid for a maximum of four (4) personal leave days per year.

(C) SICK DAYS

Cemetery employees, who have completed thirty (30) days of employment, covered by this ordinance, shall be entitled to be paid for a maximum of eight (8) paid sick days. Employees may accumulate a maximum of forty-five (45) sick days. The sick days may accumulate and carry over from one year to the next year. Employee shall be paid for all accumulated unused sick leave days upon termination of employment with the City.

(D) HOLIDAYS

The following days shall be recognized as paid holidays.

New Year's Day	January 1, 2013
Martin Luther King Jr. Day	January 21, 2013
President's Day	February 18, 2013
Good Friday	March 20, 2013
Memorial Day	May 27, 2013
Independence Day	July 4, 2013
Labor Day	September 2, 2013
Columbus Day	October 14, 2013
Veteran's Day	November 11, 2013
Thanksgiving Day	November 28, 2013
Day after Thanksgiving	November 29, 2013
Christmas Eve	December 24, 2013
Christmas Day	December 25, 2013
Employee's Birthday	

SECTION 6. The illegality or invalidity, for any reason, of any of the sections of this ordinance, or parts thereof, shall invalidate only such sections or sections as are so determined to

be illegal or invalid, and any such invalidity shall have no effect on the remaining sections of this ordinance.

SECTION 7. Contract items other than those set forth above are covered by an agreement entered into by City Administration, by its Board of Public Works and Safety, Civil City of Terre Haute, Indiana, Cemetery Workers, and the Laborer's International Union of North America, Local Union #204.

SECTION 8. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 9. This ordinance shall be in full force and effect from and after its passage and shall be effective as in the salaries provided on and for January 1, 2013.

Introduced by: John Mullican John Mullican, Councilman
Passed in open Council this 9th day of August, 2012.

Don Morris Don Morris, President
ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 14th day of August, 2012.

Charles P. Hanley Charles P. Hanley, City Clerk
Approved by me, the Mayor, this 14th day of August, 2012.

Duke A. Bennett Duke A. Bennett, Mayor
ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk